

City of South Bend
Council Meeting
Monday, January 25, 2016 @ 5:30 pm
Council Chambers
1102 W. First Street, South Bend, WA

1. Call to Order
2. Pledge of Allegiance
- 3. Oath of Office**
4. Approval of Agenda and Consent Agenda
Approval of Minutes: *January 11, 2016*
5. Correspondence
6. Items from the Public **(3 Minute Limit)**
7. Department Head Reports:
 - i) Police Chief Eastham
 - ii) City Supervisor Houk
 - iii) Clerk/Treasurer Roberts
 - iv) Fire Department
8. Mayor's Report
9. Council Comments
- 10. Executive Session – Labor Negotiations***
11. Adjournment

Next Regular Meeting: Monday, February 8, 2016 @ 5:30 PM

South Bend Council Meeting

Monday, January 25, 2016

CONSENT AGENDA

1. Approval of Vendor Checks

Vendors – Check #41653 thru Check #41694 - \$55,253.69

Check #41514 voided and replaced with Check #41652

01/25/16

	VENDOR	AMOUNT	
41653	Association of Washington Cities	\$ 2,440.29	Workers Comp Retro Program Service Fee - 01/01-12/31/2016
41654	Bruce Ogren	\$ 500.00	Refund - Dock Purchase (To be paid by Coast Seafood)
41655	Cathy Weiberg	\$ 212.00	Janitorial - January 2016 (Includes \$12.00 for Fire Hall cleaning)
41656	Comcast	\$ 18.30	Cable Service - Fire Hall (6 Months)
41657	Correct Equipment	\$ 3,985.29	Sewer Pump Repair
41658	Crystal Springs	\$ 42.27	Water Service - Public Works
41659	Dave Williams	\$ 850.00	Parks Caretaker - January 2016 \$650.00 and Monthly Noxious Weed Spraying \$200.00
41660	Dee Roberts	\$ 239.52	Travel Reimbursement - WMCA Board Meeting
41661	Dept of Ecology	\$ 3,297.00	Annual Wastewater Permit
41662	Dept of Transportation	\$ 1,167.95	Fuel - Public Works \$396.85 and Police \$771.10
41663	Dilk Tire Factory	\$ 690.93	Repair/Maintenance - Police Dept
41664	Employment Security Department	\$ 1,584.00	Unemployment Compensation - J Kinney 4th Quarter 2015
41665	Eric Petit	\$ 1,000.00	Refund - Dock Purchase (To be paid by Coast Seafood)
41666	Evoqua	\$ 5,493.42	Water Treatment Plant Annual Maintenance Agreement - 2016
41667	Gerald Ashley	\$ 500.00	Refund - Dock Purchase (To be paid by Coast Seafood)
41668	Gray & Osborne, Inc.	\$ 4,957.68	Pacific Sunset Plat \$1,256.04, General Engineering \$464.40, Fliess Creek \$1,277.86 & WTP Upgrade \$1,959.38
41669	Greg Sedy	\$ 500.00	Refund - Dock Purchase (To be paid by Coast Seafood)
41670	HACH	\$ 508.56	Operating Supplies - Water Fund
41671	Hawk's Superior Rock, Inc.	\$ 328.23	Rock Supply
41672	Julie Struck	\$ 482.49	Travel Reimbursement - 2016 AWC City Action Days
41673	LeMay Mobile Shredding	\$ 35.00	Document Shredding
41674	LV Services	\$ 90.00	Quarterly Window Cleaning @ City Hall
41675	Mark Ashley	\$ 500.00	Refund - Dock Purchase (To be paid by Coast Seafood)
41676	Michael Riggs	\$ 500.00	Refund - Dock Purchase (To be paid by Coast Seafood)
41677	Motorola Solutions, Inc.	\$ 2,093.69	Pager - Fire Dept
41678	Nationwide Retirement Solutions	\$ 700.00	Municipal Court Public Defender - January 2016
41679	Norris Petit	\$ 250.00	Refund - Dock Purchase (To be paid by Coast Seafood)
41680	Northland B & G Corp	\$ 1,000.00	Refund - Dock Purchase (To be paid by Coast Seafood)

41681	Olsen & Son Oyster Co., Inc.	\$	250.00	Refund - Dock Purchase (To be paid by Coast Seafood)
41682	Pacific County Dept of Community Development	\$	140.00	Water Samples
41683	Pacific County Sheriff's Office	\$	435.00	Jail Bookings - December 2015
41684	Pacific County Sheriff's Office-PACCOM	\$	17,262.47	1st Quarter 2016 PACCOM - Police \$16,881.71 and Fire \$380.76
41685	Pitney Bowes	\$	201.00	Postage Machine Rental - 10/30/2015-01/30/2016
41686	Spargo's Printing	\$	209.66	Envelopes - All Depts
41687	State Auditor's	\$	228.50	Audit Services
41688	U.S. Cellular	\$	242.73	Police Laptops \$186.54 and Auto Dialer for Pump Station \$56.19
41689	Visa - E Pay	\$	457.89	Building Inspector \$350.00 and Water Fund \$107.89
41690	Vision Forms, LLC	\$	879.82	Statement Automation \$651.04 and Payroll Checks \$228.78
41691	WA Association of Sheriffs & Police Chiefs	\$	60.00	2016 Dues - D Eastham
41692	WFOA	\$	100.00	2016 Dues - K Porter & D Roberts
41693	William Penoyar	\$	780.00	Municipal Court Prosecutor - January 2016
41694	WPTA	\$	40.00	2016 Dues - D Roberts

TOTAL \$ 55,253.69

Mayor Julie K. Struck

Mayor Struck

L. D. Houk

City Supervisor Houk

D. Eastham

Police Chief Eastham

**CITY OF SOUTH BEND
COUNCIL MEETING – 01/11/16**

1-2. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The council meeting was called to order by Mayor Struck at 5:30 pm followed by the Pledge of Allegiance. Members present: Councilor Williams, Councilor Neve, Councilor Hall, Police Sargent Stigall, City Supervisor Houk, Clerk/Treasurer Roberts and City Attorney Will Penoyar. Councilor Olsen and Councilor Webber were absent.

3. OATHS OF OFFICE

Clerk/Treasurer Roberts administered the Oath of Office to Councilor Williams which was followed by a round of applause.

4. APPROVAL OF AGENDA, CONSENT AGENDA AND APPROVAL OF MINUTES

A motion was made by Councilor Neve to approve the Agenda, Consent Agenda and the minutes of the December 14, 2015 regular meeting. The motion was seconded by Councilor Hall. **Vote: Ayes-3, Noes-0, Absent-2**

Vendors – Check #41575 thru Check #41651 - \$123,219.53

Payroll – Check #23964 thru Check #23984 - \$102,444.47

5. CORRESPONDENCE - NONE

6. MAYOR PRO TEM

Mayor Struck requested the appointment of Councilor Hall as Mayor Pro Tem. Councilor Williams made a motion approving the appointment of Councilor Hall as Mayor Pro Tem. The motion was seconded by Councilor Neve. **Vote: Ayes-3, Noes-0, Absent-2**

7. CONTRACT FOR PROFESSIONAL SERVICES – CITY PROSECUTING ATTORNEY

Councilor Neve made a motion accepting the Contract for Professional Services – City Prosecuting Attorney as presented. The motion was seconded by Councilor Hall. **Vote: Ayes-3, Noes-0, Absent-2**

8. PARKS CARETAKER CONTRACT

Councilor Neve made a motion accepting the Parks Caretaker Contract as presented. The motion was seconded by Councilor Hall. **Vote: Ayes-3, Noes-0, Absent-2**

9. CUSTODIAL SERVICES AGREEMENT

Councilor Williams made a motion accepting the Custodial Services Agreement as presented. The motion was seconded by Councilor Neve. **Vote: Ayes-3, Noes-0, Absent-2**

10. CONTRACT FOR LEGAL SERVICES FOR INDIGENT CRIMINAL DEFENDANTS

Councilor Neve made a motion accepting the Contract for Legal Services for Indigent Criminal Defendants as presented. The motion was seconded by Councilor Williams. **Vote: Ayes-3, Noes-0, Absent-2**

11. ITEMS FROM THE PUBLIC - NONE

12. DEPARTMENT HEAD REPORTS

- Police Sargent Stigall reported that a local sex offender had recently been arrested for rape and is currently being held at the Pacific County Jail on felony charges.

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13. MAYOR'S REPORT

- ❖ Mayor Struck explained that the city, with the assistance of Evergreen Rural Water, will be performing an income survey which is a required element to pursue funding for Fliess Creek. The letters will be going out within the next few days and will be sent to water users only – those that are NOT on the city's sewer system.
- ❖ Mayor Struck noted that the city currently has a petition available for all South Bend citizens to sign requesting sewer rate relief from the legislature. Citizens Jan Davis and Mike Morris have petitions with them and Mayor Struck explained that she will also start packing one with her during her travels around town. The petitions will need to be submitted to the legislature in approximately one week.

14. COUNCIL COMMENTS

- Councilor Hall asked Police Sargent Stigall if the house fire on Saturday was a controlled burn and he was advised that yes, it was.
- Councilor Hall noted that someone, between December 21st and approximately December 28th, stole the paddle lock off of the drop box at the boat launch and city dock.
- Councilor Neve asked City Supervisor Houk if there was any way that the city could paint a center strip down Cedar Street. Some people are using more than their share of the road which is causing others to end up on the shoulder or worse. City Supervisor Houk advised he would look into it.
- Councilor Neve announced that the Pacific County Historical Society and Museum has a FREE souvenir addition of an 1890 South Bend Journal that is chocked full of pictures, stories and fun facts about this area. She recommended everyone stop by and pick one up!
- Councilor Neve reported that the Pacific County Historical Society's annual meeting is February 14, 2016 at the Naselle High School starting at 1:00 pm. There is also the traditional smorgasbord which is very good and it runs from 10:30 am until 2:00 pm. The cost is \$10.00 for adults and a lesser amount for children.
- Councilor Neve explained that the Willapa Harbor Chamber of Commerce's annual banquet is Saturday, February 6, 2016. She asked everyone to consider nominating someone for Person of the Year, Citizen of the Year and/or Business of the Year. Submissions must be in by January 22nd and she recommended that you provide as much information as possible about your nominee.

15. EXECUTIVE SESSION – LABOR NEGOTIATIONS & POTENTIAL LITIGATION

Prior to adjourning to Executive Session Mayor Struck advised that no decision would be made. Mayor Struck called the Executive Session to order at 5:49 PM for 30 minutes for the purpose of labor negotiations & potential litigation. Councilor Williams, Councilor Neve, Councilor Hall, City Supervisor Houk, Clerk/Treasurer Roberts and City Attorney Will Penoyar were also in attendance.

At 6:20 pm Clerk/Treasurer Roberts left to notify anyone waiting that it would be an additional 10 minutes. No one was in the lobby or outside.

Mayor Struck reconvened the meeting at 6:27 pm.

Executive sessions are done in accordance with RCW 42.30.080

16. ADJOURNMENT

The meeting was adjourned at 6:28 PM to meet again at 5:30 PM on Monday, January 25, 2016 for the next regularly scheduled meeting at South Bend City Hall.

Julie Struck
Mayor

ATTEST: _____

Dee Roberts
Clerk/Treasurer

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